



**Report of the Regular Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, UT
April 22, 2015**

Board Members Present:

David Burton, Chair	Charles Henderson	Bret Millburn
Christopher Bleak, Vice Chair	Robert Hunter	Michael Romero
Justin Allen	Sheldon Killpack	Chris Sloan (non-voting)
Necia Christensen	Dannie McConkie	Troy Walker
Larry Ellertson	Robert McKinley	

Board Members Not in Attendance: Keith Bartholomew and Jeff Hawker

Also attending were members of UTA staff, as well as interested citizens and media representatives.

Welcome and Call to Order. Chair Burton welcomed attendees and called the meeting to order at 3:01 p.m. with ten voting board members present. Chair Burton recognized the attendance of Mayor Freeman from the City of Herriman and invited him to make a few comments.

Safety Minute. Chair Burton yielded the floor to Dave Goeres, UTA Chief Safety Officer, for a brief safety message.

Swearing in of Trustees. Rebecca Cruz, UTA Board of Trustees Support Manager, administered the oath of office to Sheldon Killpack and Troy Walker.

Trustee Ellertson joined the meeting at 3:08 p.m.

Public Comment. No public comment was given.

Action Items.

Executive Limitations Policy 2.5.4 – Communication with Governing Councils.

Ends Policy 1.4.1a: Property Acquisition.

Ends Policy 1.4.1b: Property Encumbrance.

Ends Policy 1.3.4: Quality Transportation.

Executive Limitations Policy 2.2.2: Property.

Board Process Policy 3.1.1: Linkage Among the Board, the Authority and Its Personnel.

Executive Limitations Policy 2.1.1: GM Global Limitations.

Executive Limitations Policy 2.1.8: Service Stabilization Fund.

Executive Limitations Policy 4.3.2: Media Relations.

Each of the policies with revisions was reviewed. A motion to approve policies 2.5.4, 1.4.1a, 1.4.1b, 1.3.4, 2.2.2, 3.1.1, 2.1.1, 2.1.8, and 4.3.2 was made by Trustee Hunter and seconded by Trustee Henderson. The motion carried by unanimous consent with eleven aye votes.

Outside Auditor Request for Proposals. Vice Chair Bleak explained that UTA's outside audit services have been performed by Deloitte & Touche since the last request for proposals (RFP) in 2008. He further indicated that the Finance and Operations Committee is recommending the board authorize an RFP to select an outside audit firm for the annual financial and pension audits. A motion to approve the outside auditor RFP was made by Vice Chair Bleak and seconded by Trustee Sloan. Trustee Christensen requested involvement in the RFP selection process. The motion carried by unanimous consent.

Trustee Millburn joined the meeting at 3:25 p.m.

2015 Goals – Customer Satisfaction Indicators. Trustee Henderson briefly summarized the customer satisfaction indicators. He then yielded the floor to members of the UTA executive team who explained the three satisfaction indicators which include net promoter score and satisfaction survey, reliability, and accuracy of real-time customer information. A motion to accept the customer satisfaction indicators as outlined to be

established as part of the 2015 goals and to become measurable in the 2016 goals was made by Trustee Henderson and seconded by Trustee Christensen. The motion carried by unanimous consent with twelve aye votes.

Trustee Romero joined the meeting at 3:27 p.m.

R2015-03-04: Final 2015 Goals. Trustee Henderson summarized the goals as outlined in the meeting packet, including the investment per rider goal which was established at \$4.01. A motion to set the board goals as described was made by Trustee Henderson and seconded by Trustee Hunter. The motion carried by unanimous consent with thirteen aye votes.

R2015-04-01: Amending the Bylaws to Allow for Additional Board Committees.

R2015-04-02: Modifying Board Standing Committees.

Chair Burton announced a change in board committee structure to include five committees: Stakeholder Relations, Planning and Development, Finance, Operations, and Audit. Jayme Blakesley, UTA General Counsel, explained the resolutions. A motion to approve resolutions R2015-04-01 and R2015-04-02 was made by Vice Chair Bleak and seconded by Trustee Henderson. The motion carried by unanimous consent. Following the motion, a slate of committee assignments was discussed.

Items for Consent. Consent items were comprised of the following:

- December 2014, January 2015, and February 2015 Performance Dashboard and Financial Statements
- Approval of Minutes of March 25, 2015 Board Meeting

There were no objections to the consent items and the items were deemed approved.

Swearing in of Trustee. Rebecca Cruz, UTA Board of Trustees Support Manager, administered the oath of office to Michael Romero.

Closed Session. No closed session was held.

Action Taken Regarding Matters Discussed in Closed Session. No closed session was held.

President/CEO Report. Mr. Allegra delivered his monthly report which focused on the organization's 2014 performance.

Other Items. No other items were discussed.

Adjournment. The meeting was adjourned at 4:28 p.m. by motion.

Transcribed by Cathie Griffiths
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